

Email : gptrajampeta@gmail.com

Website: <https://govtpolyrajampeta.ac.in/>

Mobile:9010222176



**GOVERNMENT OF ANDHRA PRADESH**  
**DEPARTMENT OF TECHNICAL EDUCATION**  
**GOVERNMENT POLYTECHNIC :: RAJAMPETA**  
Near Akepadu X Road, Kadapa - Tirupati Hwy, Rajampeta, Andhra Pradesh- 516126



## MINUTES OF THE MEETING OF INTERNAL COMPLIANT COMMITTEE

**Venue:** Principal's Chamber

**Date:** 18th September 2023

**Time:** 11:00 AM onwards

### Agenda:

1. Review of complaints (if any) received during 2022-23.
2. Report on gender sensitization activities.
3. Action plan for Women's Day events.
4. Suggestion box mechanism and anonymity protocol.

### Minutes of the Meeting:

- **No formal complaints** were received in the past academic year.
- Two awareness lectures were organized in January and March 2023.
- Proposed interactive session for girl students with women police officers.
- Suggestion box to be reviewed every month by the Convener.

### Resolutions:

1. Conduct Women's Day cultural and awareness programs on March 8, 2024.
2. Maintain monthly review register for complaints/suggestions.
3. Develop one-page info-sheet on "How to Approach ICC" for all students.

### Signatures:

Name	Designation	Role	Signature
Dr. Y. Sudhakar	Principal	Chairman	
Smt. K. Padmavathamma	SL/Physics	Convener	
Smt. S. Zeenath	Lecturer/Chemistry	Member	
Smt. T. Sreelatha	Lecturer/Civil	Member	
Smt. B. Sailaja	Lecturer/Mech	Member	