

# GOVERNMENT POLYTECHNIC, RAJAMPETA

Annamayya District, Andhra Pradesh | gptrajampeta@gmail.com

## STUDENT NO DUE CERTIFICATE

Application No.: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

To,

**The Principal,**

Government Polytechnic, Rajampeta.

*Through: The Head of the Department*

**Sub: Application for No Due Certificate – Reg.**

Respected Sir / Madam,

I request you to kindly issue the No Due Certificate after verifying clearance from all concerned departments of the institution.

### ■ Student Information

Name of Student:

Roll Number / PIN:

Branch:  Civil Engineering  Mechanical Engineering

Year / Semester:

Academic Year:

Purpose:  TC  Course Completion  Scholarship  Other

### ■ Department Clearance

Department / Section	Dues / Remarks	Signature & Stamp
Library		
Physical Director		
Communication Lab		
Physics Laboratory		
Chemistry Laboratory		
Computer Centre		
Civil Engineering Labs		
Mechanical Engineering Labs		
Skill Development Centre		
Examination Section		
Accounts Section		
Store Section		
Establishment Section		

### DECLARATION

Certified that the above-named student has no dues pending against any section of this institution and is hereby cleared for the stated purpose.

Head of Department

Office Superintendent

Administrative Officer

Principal

